



TELANGANA ELECTRICITY REGULATORY COMMISSION

Vidyut Niyantran Bhavan, GTS Colony, Kalyan Nagar, Hyderabad, 500 045

FROM

To

Commission Secretary

T G E R C

Vidyut Niyantran Bhavan,

Kalyan Nagar, GTS Colony-Hyderabad

Lr.NO. Tserc/ Secy/IT/F.No 812740/Laptops/ D No /25, Dt 29/05/2025.

Sir,

Sub:--TGERC- Supply of 3 No's Microsoft Surface pro laptops and key boards for official use of TGERC- Invitation of Sealed Quotations – Reg.

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The Commission intends to procure 3 No's Microsoft Surface pro laptops and keyboards for official use of TGERC and solicits quotations for supply of the above items as per the specifications prescribed in the below table **on or before 03/06/2025, 05.00 PM.**

2. To facilitate easy submission of your quotation and for enabling an easy and quick comparison of the rates, a small format is appended below for filing up by you. You are requested to fill your quotation in the prescribed format only, and submit the same immediately. You may keep a Xerox copy of the same for your records.

Description of the work				
Supply of 3 No's Microsoft Surface pro laptops and keyboards as per the specifications given below				
S.No	Description of the item	Specifications	Quantity	Amount inclusive of all taxes (including GST) *
1	Make & Model	Microsoft Surface Pro (11th Edition)	3 No's	
	processor	Qualcomm Snapdragon X Plus (10 Core)		
	Memory Storage Capacity	512 GB		
	RAM	16GB		
	Input Interface	Touch pad, touch screen		
	Screen Size	13 Inches		

	Colour	1 laptop black colour and 2 laptops platinum colour		
	OS	Windows 11 Home 64 bit		
	Warranty	1-Year		
2	Software	MS Office Home 2024 or later with lifetime subscription	3 No's	
3	Accessories	Microsoft surface Pro 11 Keyboard with Slim Pen Black- EP2-01830	3 No's	

* RATE quoted is inclusive of all taxes, duties and transportation charges (It should be for 3 No's).

3. Delivery: The laptops inclusive of all the accessories, software and keyboards should be supplied within 7 days from the date of work order issued by this office and no transportation charges shall be payable as extra.

4. If any deviations are found, a penalty not exceeding 10% of the total amount payable may be affected.

5. Payment terms: 100% payment against invoice is applicable after completion of the work and delivery of all the ordered material in good condition. Payment will be made within 15 working days through cheque, subject to deduction of tax at source, as applicable



Commission Secretary